

# February 2025

March 2025

Su	Mo	Tu	We	Th	Fr	Sa
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

**\*\*Denotes Changes\*\***

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27 <b>Transfers due by Noon for Wed</b> Payroll Summaries are due by Noon	28	29 <b>All Checks Cut</b>	30 <b>Board and Regular Invoices due by 4pm</b>	31 <b>Pay Day</b> Payroll Changes due by Noon	1
2	3 <b>Transfers due by Noon for Wed</b>	4	5 <b>All Checks Cut</b> Payroll Batches Released	6 <b>Board and Regular Invoices due by 4pm</b>	7	8
9	10 <b>Transfers due by Noon for Wed</b> Payroll Summaries are due by Noon	11	12 <b>All Checks Cut</b>	13 <b>**Board and Regular Invoices due by NOON**</b>	14 <b>**Transfers due by Noon for Wed**</b> Pay Day Payroll Changes due by Noon	15
16	17 <b>Holiday-President's Day-Office Closed</b>	18	19 <b>All Checks Cut</b> Payroll Batches Released	20 <b>Board and Regular Invoices due by 4pm</b>	21	22
23	24 <b>Transfers due by Noon for Wed</b> Payroll Summaries are due by Noon	25	26 <b>All Checks Cut</b>	27 <b>Board and Regular Invoices due by 4pm</b>	28 <b>Pay Day</b> Payroll Changes due by Noon	1